



Christian County Commission

100 West Church St, Room 100
Ozark, MO 65721

January Term

<http://ChristianCountyMO.iqm2.com>

~ Minutes ~

Thursday, March 9, 2017

8:50 AM

The Christian County Courthouse

I. Convene

The meeting was called to order at 8:50 AM by Presiding Commissioner Ray Weter

Attendee Name	Title	Status	Arrived
Ray Weter	Presiding Commissioner	Present	8:50 AM
Ralph Phillips	Eastern Commissioner	Present	8:50 AM
Hosea Bilyeu	Western Commissioner	Present	8:50 AM
Krista Cronin	Deputy Clerk	Present	8:50 AM
Ashley Hannah	Secretary	Present	8:50 AM

II. Establish Quorum

III. Agenda

Motion/Vote - 8:50 AM Christian County Commission

Discussion - Approve Agenda

Attendees: Clint Ellingsworth - Mayor of Highlandville, Director of Purchasing Leo Snelling, Jim Blevins with Hutchins Construction

Presiding Commissioner Weter noted the presence of a quorum, and then entertained a motion to approve the agenda for today, March 9, 2017, as published.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 8:55 AM Kay Brown-Christian County Clerk

Minutes & Financials Approval - Approve Minutes and Financials

Attendees: Clint Ellingsworth - Mayor of Highlandville, Director of Purchasing Leo Snelling, Jim Blevins with Hutchins Construction

There are no minutes or financials to discuss.

Motion/Vote - 9:00 AM Miranda Beadles-Highway Engineer

Bid Opening - Bid Opening-Road Resurfacing and Aggregates

Attendees: Clint Ellingsworth - Mayor of Highlandville, Director of Purchasing Leo Snelling, Jim Blevins with Hutchins Construction, Miranda Beadles - Christian County Highway Engineer

The Commissioners met with presenter Miranda Beadles, Highway Engineer, for a bid opening for road resurfacing and aggregates. Ms. Beadles opened a single bid from Hutchins Construction. She reviewed the details of the bid, and said there are quite a few items that they didn't receive bids for, so we will have to re-bid. Ms. Beadles said they typically receive 7 to 8 bids a year, and although she's pleased Hutchins Construction submitted a bid, they'll have to put the request for bid back out to get all of the materials covered, including every type of re-aggregate and surface. Presiding Commissioner Weter asked Ms. Beadles if she's advocating accepting the bid from Hutchins Construction for the products they submitted. Ms. Beadles said the way she understands it is if she accepts this bid it would close the entire process, and since she needs bids for additional materials she will need to re-bid this. Presiding Commissioner Weter asked if the lack of bids could be due to our bill-paying process. Ms. Beadles answered that she doesn't think so, and since we do so much business with these vendors we don't really have an issue. Presiding Commissioner Weter said that Clever Stone was having an issue for a while. Ms. Beadles said yes, we were last year but we've now got that cleared up. Presiding Commissioner Weter asked about Fog Seal. Ms. Beadles said Fog and Micro Seals are generally used when you're doing preventative maintenance on roads, and their road budget usually just covers more intense surfacing on roads that are falling apart. She said if we get to the point where the majority of our roads are at 80%, we can then do preventative maintenance, but right now the funding goes towards rebuilding our roads. Presiding Commissioner Weter asked Ms. Beadles to work together with Mr. Snelling so he will become integrated in the bidding process, and then entertained a motion to approve the recommendation of Christian County Highway Engineer Miranda Beadles to reject the bid from Hutchins Construction, and to re-bid the products.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:20 AM Danny Gray-Christian County Assessor

Bid - Bid Renewal-World Pay

Attendees: Leo Snelling, Treasurer Karen Matthews, Assessor Danny Gray

The Commissioners met with presenter Danny Gray, Christian County Assessor, to discuss a bid renewal with Worldpay, a merchant processing company. Mr. Gray said that it came to his attention that the contract with Worldpay needs to be renewed. Ms. Matthews said that the contract automatically renews unless you change it. Mr. Gray said this company provides credit-card processing for citizens wanting to pay online. There was discussion on the rate (1.2-1.99%), and whether the service is mandated to be re-bid. Presiding Commissioner Weter entertained a motion to invite Worldpay representative Lisa McGhee to meet with the Commission and discuss the services, rates, and to update the contract if necessary. Mr. Snelling noted that changing providers for a service like this could be rather complicated.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 9:30 AM Christian County Commission

Discussion - HR Discussion

Attendees: Amelia Wigton - Christian County Headliner, Director of Purchasing Leo Snelling

The Commissioners met for a discussion regarding hiring a Human Resources Consultant. Presiding Commissioner Weter said we've had two presentations from HR firms and when our risk insurance provider (Connell Insurance) was here for a meeting they suggested that they can provide some of the same services an HR Consultant would. There was discussion about the proposals submitted by Lynette Weatherford of HR Advantage and Kari Stewart with Highpoint People Company. Mr. Snelling said it was his intent to take the two proposals and develop a grid in which they could compare services with special attention to the pricing. Mr. Snelling suggested obtaining more specific documentation as to what Connell Insurance's service includes, and said it would be difficult to compare the two proposals as they are now because there are too many questions as to how they differ. The questions discussed were pricing structure, number of hours of commitment, and the quantity of contractors that would be working with the County at a given time. Mr. Snelling said that HR Advantage has experience working with municipalities, including the City of Ozark and the Sheriff's department. Western Commissioner Bilyeu asked Mr. Snelling if he could create a bid request specifying the County's needs so the HR Consultants can respond to the same set of criteria. Mr. Snelling said he can certainly do that if the Commission will determine what their limitations are and what they'd like to see included. There was discussion about unknown cost variables. Eastern Commissioner Phillips said that if Connell Insurance were hired to perform HR services and litigation ever occurred, Connell Insurance may have to recuse themselves, which might create a conflict of interest. Presiding Commissioner Weter suggested inviting Greg Williams with Connell Insurance to make a formal presentation on the HR services they provide in order to have a comparison. Western Commissioner Bilyeu said he'd like to work with a consultant for a 90-day trial period before signing a year-long contract. Mr. Snelling asked the Commissioners permission to contact Ms. Weatherford and Ms. Stewart in order to obtain detailed breakdowns for services like job descriptions, a human resources audit, and an employee manual. The Commissioners agreed, and then Presiding Commissioner Weter entertained a motion to table this issue until we have further information from Mr. Greg Williams of Connell Insurance.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 10:11 AM Miranda Beadles-Highway Engineer

Bid Opening - Bid Opening-Thermal Patchbox

Attendees: Miranda Beadles - Christian County Highway Engineer

Late Arrival: Director of Purchasing Leo Snelling

The Commissioners met with presenter Miranda Beadles regarding a bid opening for a thermal patch box. Ms. Beadles said she's received one bid for this item, which was expected because it is a sole-source item, but since it's something that hasn't been purchased before they bid it out. She said this item is for Common One, and then she explained the current process for patching roads which includes physically removing cold mix at room temperature from a dump truck with shovels and then trying to roll over it to smooth it with the dump truck wheels. Ms. Beadles explained that the thermal patch box slides into the back of the dump truck, keeps the mix heated up, dumps the mix directly over the area to be patched, and there's a tamping attachment as well. She said this product slides in and out so the truck can be utilized for other things when road patching is not occurring, and will allow the road department to patch roads all year long instead of only in the summer when temperatures allow. Ms. Beadles also noted that this product reduces risk because it will make patching roads physically easier on the road department. Ms. Beadles opened a single bid submitted by H.D. Industries in the amount of \$53,808.00, and said she will review the bid and come back to the Commission with a recommendation. Presiding Commissioner Weter entertained a motion for Ms. Beadles to study the proposal and schedule herself on the agenda at an appropriate time to give her recommendation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Ralph Phillips, Eastern Commissioner
SECONDER:	Hosea Bilyeu, Western Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

Motion/Vote - 11:00 AM Brad Cole-Christian County Sheriff

Bid Opening - RFP-Security Fence

Attendees: Captain Ramage, Captain Koch, Leo Snelling

The Commissioners met with presenters Captain Ramage and Captain Koch on behalf of Sheriff Cole regarding a Request for Proposal for a Security Fence. There were no bids received, therefore, it will need to be re-bid. Captain Ramage said the bid was only placed in the newspaper, so they're going to re-bid it and send it out to some fence companies. Western Commissioner Bilyeu moved to re-bid this project to obtain vendors.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Hosea Bilyeu, Western Commissioner
SECONDER:	Ralph Phillips, Eastern Commissioner
AYES:	Ray Weter, Ralph Phillips, Hosea Bilyeu

IV. Adjournment

The meeting was closed at 11:01 AM

11:01 AM

Statement

Presiding Commissioner Weter said seeing no further business we are adjourned.

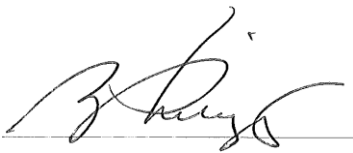


Presiding Commissioner, Ray Weter



Hosea Bilyeu

Western Commissioner, Hosea Bilyeu



Ralph Phillips

Eastern Commissioner, Ralph Phillips